

2004 ANNUAL REPORT



Helping people with mental illness
lead quality lives



GUILD
INCORPORATED

C o n t e n t s

Letter from the Board.....	3
2004 Board of Directors.....	3
2004 Staff.....	4
2004 Volunteers	5
Program Highlights.....	6-7
2004 Honor Roll of Donors.....	8
Financial Statements.....	13



Letter from the Board

Dear Friends:

The Board is pleased to report to all in the community on Guild Incorporated's 2004 activities, services, and finances.

Will Susens, who joined our Board of Directors early in 2004, recently wrote, "I was homeless and I was real sick when I first got connected to Guild Incorporated. That was 1989. Since that time to the present Guild Incorporated has been a genuine help. I haven't missed a day of taking my medications in 12 years—not once. I have lived in my own apartment since 1991. Without Guild Incorporated, I don't know where I would be living."

We use both public and private resources to accomplish our public benefit mission of helping individuals with mental illness lead quality lives. And, we are committed to being an ethical and efficient steward of these resources. The Annual Report is, therefore, one means through which we hold ourselves accountable to you. Will's words are another.

Many people are involved in accomplishing our mission. We are grateful for everyone's efforts: volunteers in direct service and who serve on the governing board; all of the staff and interns; and, the growing number of contributors. In particular, we honor those who face daily the challenges of serious mental illness and its many complications.

Finally, we are mindful at all times of our duty to fulfill the public trust. Your questions and comments are welcome. Call us at 651-450-2220, ext. 25.

David McDonnell, Chair
Board of Directors

Grace Tangjerd Schmitt
President

Guild Incorporated 2004 Board of Directors

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Nancy Martin, Secretary
Mary Michel, Treasurer

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Laurie Murphy, Director
Will Susens, Director
Richard T. Murphy, Sr., Director Emeritus

Also serving on the Board in 2004:

John G. Drozdal, Ed.D.
Mary Louise Klas
Ellen McGarty



2004 Staff

The performance of Guild Incorporated employees and interns is exemplary in providing responsive and reliable services, which are of the type that individuals desire and which are known to be effective. In pursuit of our mission, staff at Guild Incorporated focus on strengths, interact with others in the spirit of authenticity and hope, and remain flexible, open, positive, curious and creative. It is in this spirit that we acknowledge and thank all of you for your continued dedication to helping people with mental illness lead quality lives.

Employees

Sharon Abbott	Jim Delaney	Lisa Kerker*	Carla Smith
Michelle Albrecht	Bob Denk	Michelle Kiheri	Karen Snedecor
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Richard Aylward	Hayla Drake	Kim Klisch	Katie Spong
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Tayo Basquiat	Patrick Esmonde	Donna Long	Becky Trickett**
Kristina Bates	Leah Feyereisen	Pam Lopez	Paula Valencia
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Andrea Birnbaum	Derek Gilde	Rae McDonough	Dan Wiseman
Ruby Bollinger	Kirsten Girard	Jo McDonough	Seng Yang
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Sue Bollinger-Brown	Julie Crook	Dan McNeil	
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Nanette Brooks	Heather Gunderson	Maria Meyer	
George Broostin	Jordan Gunelson**	Jan Mitchell	
Sue Brotherton	Linda Hafenbredl	Annette Monson	
Don Burns	Carol Harder	Chris Morocco	
Steve Campbell	Tim Harer	Loni Okland**	
Linda Carey	Erica Henkel**	Wendy Parks	
Tera Carone	Rene Hittner	Julie Pearson	
Tammy Casey	Dawn Holmen	Sarah Peterson	
Judy Chapman	Shannon Horstman	Crystal Pluym	
Megan Christopher- son**	Amanda Humpage	Nichole Podobinski	
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Lael Clifton	Phil Jensen	Vicki Reeck	
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Janet Cullen	Adrienne Kaplan	Deb Schuller	
Mandy Cummins	Bob Kapsch	Rebecca Shanklin	
Peggy Darmody	Rosemary Kapsch*	Sarah Sherwood	
	Patrick Kemna	Jackie Simacek	



2004 Volunteers

Guild Incorporated's Volunteer Program continues to expand in size and impact. According to Dr. Paul Carling, "The value of volunteer time has been proven to improve the health, stability in housing, and well being of individuals who have serious and persistent mental illness." To the many volunteers who continue to make life a little easier for the individuals we serve, Thank You!

Volunteers

- | | |
|--------------------|--------------------|
| Sharon Abbott | Nancy Madson |
| Elizabeth Ames | Lois Marrinan |
| Turk Anderson | Mikki Martin |
| Dorothy Bade | Nancy J. Martin |
| Jack Bade | Margaret McDonell |
| Amanda Bates | Donald McMonigal |
| Andrea Birnbaum | Dan McNeil |
| Pat Borre | Don Miller |
| Jeanne Marie Braun | Maureen Miller |
| Jean Brown | Polly Mockenhaupt |
| Tom Brown | Marjorie Mountain |
| Jean Burns | Roger Mountain |
| Dave Carlson | Mary Nelson |
| Kathy Carlson | Joyce Nevins |
| Beau Cloutier | Khurram Nizami |
| Patrick Coleman | Lois Novotny |
| Bev Detlefsen | Tom O'Brien |
| Betty Dolan | Maren Okrzynski |
| Deb Fee | Dominic Phillips |
| Robert Fenlon | Mary Poston |
| Margaret Foley | Cynthia Richardson |
| Barbara Frerichs | Pat Rolewicz |
| Steve Freund | Jean Sagstetter |
| Jeremy Galley | Molly Silverberg |
| Bonnie Gear | Erin Slaikeu |
| Scott Goldberg | Mike Sommer |
| June Guldan | Mary Swanson |
| Tom Gwynn | Joyce Taylor |
| Kim Heibel | Wayne Taylor |
| Shannon Horstman | Corrine Thielen |
| Rosemary Hren | Gene Thielen |
| Cookie Jandric | Cindy Tonia |
| Kristen Johnson | Mary Topritzhofner |
| Char Kelly | Kathy Tuzinski |
| Dave Kelly | Doris Wagar |
| Donna Jo Klausung | Jack Wallin |
| David Klevins | Rose Walsh |
| Betty Kronschnabel | Christopher Ward |
| Jenny Kunz | Leann Warnest |
| Kimberly Lambright | Kent Wellen |
| Charles Lenertz | Alana Zimmer |
| Joyce Lucking | Dana Zniwski |
| Joan Madsen | |



Maren and Bryce

"Time flies when you're having fun," says Maren Okrzynski, a Guild Incorporated volunteer who has been a friend to Bryce Langehaug for just over three years. Sitting at Bryce's dining room table, Maren unpacks her cross stitch project, a baby bib, while Bryce untangles thread for his needlepoint piece, an image of a wolf. "Lately we've been doing crafts together," Maren said. "We like to put some relaxing music on and talk while we work."

Maren's twice-monthly visits have come to mean a lot to Bryce, who spends much of his time alone. "It gives me something to look forward to," he said. "She brightens my day."

Maren's companionship has also made it easier for Bryce to go places in the community, such as restaurants and shops. When the weather is nice, they walk in local parks and take in community baseball games. "I like getting out," Bryce said. "She always has good ideas [of things to do]."

"I've had a lot of fun, too," Maren said. "It's not often in my busy life that I take time to walk around a lake or do crafts—in, fact, the only time I work on my cross stitch is when I'm here." She adds, "Bryce always has a good story or good jokes; it's nice to be with a friend."



Our Mission

Guild Incorporated exists to help individuals with mental illness lead quality lives.

Our Vision

Mental illness affects every age group, social class and educational level. One in five Americans is affected by mental illness. People who have schizophrenia, bipolar disorder, depression and other mental illnesses experience difficult symptoms and often face challenges in everyday living. The complications of extreme poverty, chronic homelessness, high unemployment and social isolation can have devastating effects. The Wilder Research Center reported in 2003 that “47 percent of homeless adults reported a significant health problem.”

While the challenges are many, treatments are available which can substantially reduce the symptoms of illness. With support and effective rehabilitation, individuals can manage their illness so they can pursue their life goals.

Guild Incorporated will be reaching its mission when individuals served:

- Have safe, affordable housing in which to live
- Find suitable employment or pursue education
- Maintain their optimum physical and mental health
- Have recreation and socializing opportunities
- Have and report a sense of satisfaction with their quality of life, security and hope for the future.

Each person has special strengths, interests, aspirations and abilities—the development of which is the key to recovery.

Program Highlights

Guild Incorporated provides an array of strengths-based, psychiatric rehabilitation services essential to recovery and successful community living. Services help contain the cost of health care and prevent homelessness. A total of 1,078 individuals were served in 2004, 219 of whom were served by more than one program. A brief description of services and results follows:

Guild Community Support Program in Dakota County and Guild St. Paul Area in Ramsey County help individuals who have serious and persistent mental illness live successfully in the community and cope effectively over the long-term with all the challenges to everyday living.

- Eighty percent (214 of 269) receiving intensive case management and community treatment services maintained stable housing during the last six months of 2004.

- Forty-eight percent (128 of 269) had vocational activity. Of those, the movement index for the last six months of 2004 was 1.08, meaning more improved their vocational status than declined.
- Eighty-six percent (31 of 36) described themselves as “better able to control symptoms that used to bother” them because of services received. (The response rate to the outcome survey was 50 percent).

The **Maureen G. Heaney Guest House** helps individuals experiencing psychiatric crisis stabilize in the community without becoming homeless, and whenever possible, without hospitalization. Individuals stay one to seven days in this safe, home-like setting.

- “Maureen’s House” served and discharged 125 individuals in 2004. Of the 64 who entered Maureen’s House from the community, 60 (94%) stabilized without hospitalization for psychiatric care and returned to the community.
- Fifty-seven of the 125 entered the program from the hospital, using it as a “step-down” from hospitalization and thus reducing their stay in the higher cost inpatient setting.

Guild South provides residential treatment needed by some to regain stability, strengthen independent living skills and develop coping strategies.

- Fifteen of 23 individuals in our residential treatment services for at least thirty days prior to discharge, obtained less restrictive living arrangements at discharge.

Guild Employment Services promotes working as a part of recovery. Individuals can find, get and keep jobs.

- Ninety-eight individuals received employment services. Of the 33 individuals who had job placements during 2003, 100 percent were earning wages above minimum wage and 67 percent were still employed at 90 days.

Delancey Street reaches out with a “housing first” approach to people who have long histories of homelessness compounded by problems of mental illness, substance use, and histories of trauma. The program is part of a five-year demonstration project undertaken to address the complicated needs of those with long histories of homelessness

- On average, participants had been homeless over nine years (111 months) at the time of enrollment.
- Thirty of 33 were in their own housing as of December 31, 2004.

Emerson House and **Guild’s Shared Housing** are both sources of permanent housing with appropriate services. Individuals choose to live together in a supportive living arrangement to reduce the risk that they will require other, more high-cost resources, including long-term hospitalization at a regional treatment center and to counter social isolation.



2004 Honor Roll of Donors

Guild Incorporated and The Guild of Catholic Women, Inc. are partners in service and philanthropy. The Guild of Catholic Women, Inc. formed Guild Incorporated to further its mission of helping those in the community who have a mental illness to receive necessary support and services they need to live successful, satisfying lives. We acknowledge and thank all of you who have supported our shared mission through your generous gifts.

President's Circle

Honors individuals or organizations that have included Guild in their estate plans.

- Anonymous
- Anonymous
- Irene Axelrod*
- Marian Clark*
- Cora Huot*
- Helen Kostuck*
- Nancy Martin
- Charlotte McEvoy*
- Ellen McGarty
- Dan & Amy McNeil
- Margaret Moudry*
- Thomas & Patricia Rolewicz
- Grace Tangjerd Schmitt
- Leonard* & Lois Tracy

The Guild Society

Honors individual or organizations that have contributed or pledge to contribute \$25,000 or more to Guild. Gifts may be totaled over a lifetime.

\$50,000 Level

- Robert Fenlon
- The Guild Endowment
- Eugene* & Jane Richards
- The Saint Paul Foundation
- Target

\$25,000 Level

- F.R. Bigelow Foundation
- Otto Bremer Foundation
- Bush Foundation
- Edwards Memorial Trust—
U.S. Bank, Trustee
- Cyril* & Genevieve Gobeil
- James & June Guldán
- Eugene & Beverly Lentsch
- Marjorie Manion
- Richard & Helen Murphy
- Slawik Family Foundation

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Honors individuals or organizations who contribute on a monthly basis. Gifts may be of any amount.

- Jean Brown
- Kathleen M. Champion
- Beverly Eckblad
- Sis Kocian
- Lois Waldron

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Honors individuals or organizations that have contributed \$1,000 or more during 2004.

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 Jerome Waldron, Jr.
 Lois Waldron
 Susan Wall
 Jack Wallin
 Arlene Walsh
 James & Rose Walsh
 Mary Cecilia Walsh
 Nancy Walsh
 Stephen & Kathleen Walsh
 Jerry Webb
 Diane Weinfurtnr
 Dorothy Welch
 Andrea Wendel
 Pamela Werden
 Catherine Werner
 Mary Werner
 Gail Wescott
 Mary Lou Wheeler
 Marianne Wheelock
 Henry White
 Martha Wiggins
 Lucy Wilhoit
 Gloria Wilkie
 Jean Willems
 Sonny Willenbring
 Willette Building Co.
 Rita Willmus
 Lloyd & Donna* Wills
 Jeanette Wilson
 Thomas Wilson
 Mary Ann Winecke
 V. Thomas & Jean Wojcik
 Mary Jane Wold
 Grace Wolfe
 Rick & Lonna Wolfsteller
 Barbara Wollan
 Margaret Wollerman
 Vernon & Alvina Yetzer
 Sylvia & Gregory Zinn
 Barbara Zweber

2004 Distinguished Donors

Honors individuals or organization who contribute gifts of time, goods or services.

All City Assembly, Inc.
 Any Time Flowers
 Applebee's Bar & Grill
 Arby's Restaurant
 Mary Ann Bailey
 The Bindery
 George Broostin
 Janice Brown
 Tom & Jean Brown
 Carbone's Pizzeria
 Cardinal Corner
 Eileen Chanen
 Cherokee Sirloin Room
 Chula Vista Restaurant
 Cities 97
 Day Spa at Images by Design
 John G. Drozdal, Ed.D.
 El Tacquito Restaurant
 John Frederick's Inc.
 Cindy Flood
 GLS Companies, Inc.
 The Guild of Catholic Women, Inc.
 Hoglund's Stems & Vines
 Shannon Horstman
 Impressive Print
 Jerabek's Bakery
 KDWB Radio
 KFAN Radio
 KOOL 108 Radio
 KS95 Radio
 Linn's Tire Service
 Jim Madson
 Nancy J. Martin
 McDonald's Restaurant
 Medicine Shop
 Dennis Merley
 Mike's Butcher Shop
 Minnesota Twins Baseball Club
 Patricia Montalbano
 Mike Pattison
 Perkin's Family Restaurant
 Pro Pharmacy
 Quizno's Subs
 Rainbow Foods
 Sue Richardson
 St. Paul Saints Baseball Club
 Barb Schmidt
 Signal Hills Car Wash
 Smooth Jazz 100.3
 Wayne & Joyce Taylor
 Timberlodge Steakhouse
 Minnesota Timberwolves Basketball
 Minnesota Vikings Football
 Toro Giving Program

2004 Honor/Memorial Gifts

The following individuals made gifts to Guild Incorporated in honor or memory of a loved one during the period January 1, 2004 through December 31, 2004.

In Memory of:

Patricia Moe
 by Betty M. Moe
 Bishop George Speltz
 by John & Anita Speltz

In Honor of:

Jean Brown
 by Janice Brown
 by Mr. & Mrs. Robert Hunstad
 by Denise Lotton
 Jim & Julie Crook Guckenber
 by Chuck & Karen Crook
 Beverly Detlefsen
 by Gayle Bambenek
 Dick Murphy
 by Patricia Rolweicz
 Mary Nelson
 by Dr. Keith Nelson

**Indicates deceased.*

We apologize for any inadvertent errors or omissions. Please call us at 651-450-2220 extension 11 with any corrections. Thank you very much.



2004 Financial Statements

STATEMENT OF FINANCIAL POSITION

ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	342,917	427,606
Accounts Receivable	484,410	333,496
Other Current Assets	40,890	79,242
Total Current Assets	868,217	840,344

OTHER ASSETS

6,770 4,802

NET PROPERTY & EQUIPMENT

1,516,860 1,015,793

TOTAL ASSETS

2,391,847 1,860,939

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable	104,880	119,523
Accrued Liabilities	209,067	185,243
Refundable Advances	57,082	182,601
Other Liabilities	9,464	7,107
Total Current Liabilities	380,493	494,474

LONG-TERM LIABILITIES

879,175 403,688

NET ASSETS

Unrestricted	949,120	857,141
Temporarily Restricted	160,401	105,636
Permanently Restricted	22,658	
Total Net Assets	1,132,179	962,777

TOTAL LIABILITIES & NET ASSETS

2,391,847 1,860,939

STATEMENT OF ACTIVITIES

REVENUE

Government Grants	4,723,199	4,446,674
Contributions	314,542	235,791
Resident Fees	152,493	154,567
Other Revenue	33,836	36,736
TOTAL PUBLIC SUPPORT & REVENUE	5,224,070	4,873,768

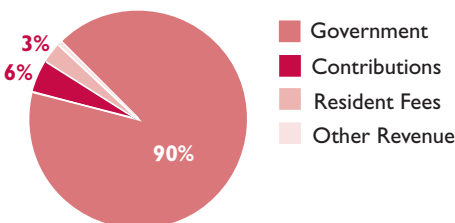
EXPENSES

Program Services	4,266,061	4,050,251
Administrative Expenses	788,607	713,528
TOTAL EXPENSES	5,054,668	4,763,779

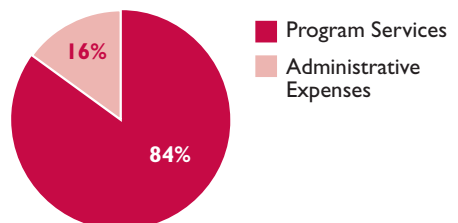
Change in Net Assets

169,402 109,989

REVENUES 2004



EXPENSES 2004



2004 Annual Report

EDITOR Shannon Horstman

Rebecca Shanklin

DESIGN Irene Lindgren

We would like to thank General Litho Services, Inc. for helping print this annual report.

Accredited by CARF for Case Management Services, Crisis Stabilization Services and Community Employment Services, including Job Development, Job-Site Training and Job Supports.

Enrolled provider with MN Health Care Programs.

Guild Incorporated is an Equal Opportunity Employer and Affirmative Action Employer.



Helping people with mental illness
lead quality lives

Administrative Offices

1025 Dodd Road
West Saint Paul, MN 55118
651-450-2220

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